

INDIAN SCHOOL NIZWA

PO BOX : 598, Postal Code : 611 , Thymasa, Sultanate of Oman

**REQUEST FOR QUOTATION**

To		From	
Attn:		Number	
Ph :		Date	

Dear Sir / Madam

You are kindly requested to submit your Quotation for Cleaning and Gardening Contract for Entire School Building, Ground and Garden as per the Following Specifications :

Name of the Service Agreement		Annual Cleaning, Maintaining, & Gardening Agreement	
Scope of Work		Providing Manpower with Cleaning Materials & Machineries as per the following Details	
Sl.No.	Manpower Category	Machineries	Monthly Charges
1	Expat Male Site Incharge - 01 No.	1. Wet and Dry Machine -01 No.	
2	Expat Male Cleaners - 05 Nos.	2. Floor Machine - 01 No.	
3	Expat Female Cleaners - 02 Nos.	3. Vacuum Cleaner - 01 No.	
4	Expat Male Gardener - 01 No		

Services to be provided by the Contractor :- Providing cleaning services for the Entire School Premises, Ground & Play Ground and Principals Accommodation, Air Conditioner Filter Cleaning, Gardener Services including Watering, Manuring and Taking care of all the trees and all other related duties as per requirement from the Indian School Nizwa Authorities

Location	Indian School Nizwa
Period	Site Incharge & Gardener (One Year), others 11 Months
Scope of Area	Entire School Premises Including Building 5472 Sq Mtr, Students Bathroom 7, Staff Bathroom 9, Office, Principals Accommodation, Garden Area, Ground Area and Adjacent Places
Working Time	Sunday to Saturday Weekly 6 Days (Excluding Fridays and National holidays) 6.30 am to 5:00 pm
Accommodation	Accommodation for Female Cleaners Only (2 Nos Only) Will be provided by Indian School Nizwa (Excluding Electricity, Water, Fuel, Maintenance and other related expenses)
Compliance	The contractor shall ensure that all employees working under him in the school have the required legal documents like valid labour cards as per the regulations of the ministry of Manpower and they are covered with needful insurance.